



ONE WORLD

Intern Opportunity: Social Media Coordinator (Part-time)

Location: Palo Alto Bay Area

ONE WORLD provides training and investment capital to social impact enterprises. Our mission is to scale social impact enterprises in the Bay Area that improve the lives of individuals globally. We achieve this by growing and connecting the ecosystem of social impact professionals, creating high-impact professional development, and providing access to capital.

Job Title: Social Media Coordinator

The Social Media Coordinator plays a crucial role in promoting our social impact work and connecting the impact community. This individual will work closely with the Head of Programming to increase visibility, engagement and create a larger digital footprint in the Silicon Valley's social impact ecosystem. The intern will learn strong media placement skills, attend and participate in events, and get hands-on experience the social media industry.

Key Responsibilities - social media

- Maintain weekly social media calendar and schedule post to various platforms: facebook, twitter, LinkedIn.
- Increase social media followers
- Manage social media channels during and after events
- Respond to incoming social media direct messages

Skills

- Excellent writing and editing skills
- Ability to work both independently and as a team member
- Highly organized and detail oriented
- Graphic design experience preferred
- Familiarity with multiple social media platforms: twitter, facebook and LinkedIn

Compensation: Unpaid internship or volunteer basis

Contact: Submit resume via email to info@oneworld.training